**Revising:** Making your writing BETTER

**Editing:** Making your writing CORRECT

*RADAR stands for Replace, Add, Delete, (and) Re-order. Here’s how it works:*

|  |  |  |  |
| --- | --- | --- | --- |
| **R**  **Replace** | **A**  **Add** | **D (a)**  **Delete (and)** | **R**  **Reorder** |
| * Overused Words * Weak Verbs (with Strong Verbs) * Weak Adjectives (with Strong Adjectives) * Common nouns (with proper nouns) * “Dead” Words | * Detail * Description * New Information * Figurative Language (Similes, Metaphors, Personification, etc) * Development to clarify meaning * Development to clarify ideas | * Unnecessary Repetitions * Unimportant or irrelevant information * Parts that might belong in another piece of writing | * The sequence to produce a desired effect * For a more logical order |

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